VACANCY CIRCULAR

Sub: Filling up the post of Assistant Director & Assistant Director (Tariff) in the Tariff Authority for Major Ports – on direct recruitment basis.

The Tariff Authority for Major Ports (TAMP), is a Statutory Body under the administrative control of the Ministry of Shipping, Government of India. TAMP was set up under the MPT Act, 1963, to regulate tariffs in Major Port Trusts and private terminal operators thereat.

2. TAMP invites applications for filling up the posts of Assistant Director -Existing – One (1) and Assistant Director (Tariff) –Anticipated-- One(1) on direct recruitment basis.

3. The Assistant Director and Assistant Director (Tariff) will be responsible for processing and analyzing tariff cases and is also required to handle other work as may be assigned to him / her by the Senior Officers from time to time.

4. The post will be filled up on direct recruitment basis as per the Recruitment Regulation prescribed for the posts. The details of the post and the eligibility conditions thereof are given below: -

<table>
<thead>
<tr>
<th>Post</th>
<th>Pay Band + Grade Pay</th>
<th>Particulars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Director Existing - 1(one post) and Assistant Director (Tariff) –Anticipated – 1 (One Post)</td>
<td>₹ 15,600 - 39,100/ - + Grade Pay ₹ 5,400/-</td>
<td>Age: Not exceeding 35 years.</td>
</tr>
</tbody>
</table>

**Educational & other qualifications**

(A) **Essential:**
(i) Qualifications recognized for enrolment in the Register of Members of the Institute of Chartered Accountants of India or of the Institute of Cost and Works Accountants of India or of the Institute of Company Secretaries of India or a Graduate/ Post-Graduate in Commerce with MBA in Finance ;

(ii) Three(3) years experience in costing/ finance/ tariff fixation matters relating preferably to ports or other Regulatory Authorities.

(B) **Desirable :**
Degree of a recognized University or equivalent preferably in Commerce or Accounts.

5. Age specified against the relevant post shall be relaxed in accordance with the orders/instructions relating to the matter issued by the Government of India from time to time. The crucial date for determining the age limit shall be the closing date of receipt of application from candidates.
6. Applicants employed in Government Departments/Undertakings, etc., should submit their applications through proper channel with a certificate from the Competent Authority that the particulars furnished by the official are correct, no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle along with integrity certificate and attested copies of the ACRs for the last 5 years.

7. The pay of the official selected for appointment to the above posts will be regulated as per the rules followed by this Authority. Suitable accommodation will be provided in the quarters provided by Mumbai Port Trust on terms and conditions applicable to government servants, subject to availability. The service conditions of the selected candidates shall be regulated in accordance with the Tariff Authority for Major Ports Regulations and applicable rules in force from time to time.

8. Interested candidates may forward their applications in the prescribed proforma given below indicating clearly the name of the post applied for affixing a recent passport size photograph along with attested copies of certificates, proof of educational qualifications, date of birth and Caste Certificate, etc., to the Administrative Officer, Tariff Authority for Major Ports, 4th floor, Bhandar Bhavan, Muzawar Pahadi Road, Mazgaon, Mumbai- 400 010 on or before 24.10.2013.

Administrative Officer
APPLICATION FOR THE POST OF ASSISTANT DIRECTOR & ASSISTANT DIRECTOR (TARIFF) ON DIRECT RECRUITMENT BASIS - PROFORMA

1. Name (in BLOCK LETTERS):  
2. Father’s / Husband’s Name:  
3. Age & Date of Birth:  
4. Address for correspondence:  
5. Educational qualifications:  
   Essential:  
   Desirable:  
6. Whether belongs to SC/ST/OBC: (Attach a certified copy of requisite Caste Certificate)  
7. Work experience in chronological order along with details of pay and duties:  

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Office/Instit./Orgn.</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Scale of Pay &amp; Basic Pay</th>
<th>Nature of duties</th>
</tr>
</thead>
</table>

8. Any other information:  
   (Signature of the Applicant)

9. In case applicants who are employed in Government Departments/ Undertakings, the following certificate is to be given by the Head of the office of the applicant:
   (a) It is certified that particulars furnished by the officer are correct.
   (b) It is certified that no disciplinary/ vigilance case is pending or contemplated against the applicant and he/ she is clear from the vigilance angle.
   (c) His/ Her integrity is certified.
   (d) Attested copies of ACRs for the last five years are attached.
   (Signature of the Competent Authority with seal)