VACANCY CIRCULAR

Sub: Filling up the post of Assistant Director in the Tariff Authority for Major Ports – on transfer on deputation/absorption failing which by direct recruitment basis.

The Tariff Authority for Major Ports, (TAMP), is a Statutory Body under the administrative control of the Ministry of Shipping, Government of India. TAMP was set up under the MPT Act, 1963, to regulate tariffs in Major Port Trusts and private terminal operators thereat.

2. TAMP invites applications for filling up the posts of Assistant Director one from SC category and other from OBC category by transfer on deputation/absorption failing which by direct recruitment basis.

3. The Assistant Director will be responsible for processing and analyzing tariff cases and is also required to handle other work as may be assigned to him / her by the Senior Officers from time to time.

4. The post will be filled up by transfer on deputation/absorption failing which by direct recruitment basis as per the Recruitment Regulation prescribed for the posts. The details of the posts and the eligibility conditions thereof are given below:

<table>
<thead>
<tr>
<th>Post</th>
<th>Pay Band + Grade Pay</th>
<th>Particulars</th>
</tr>
</thead>
</table>
| Assistant Director | Rs.15,600 -39,100/- + Grade Pay Rs.5,400/- | Transfer on deputation/absorption from amongst the employees under the Central Govt./ State Govt./ PSUs/ Port Trusts/ Autonomous Body or Statutory organization -
(a) holding analogous posts on regular basis in parent cadre/department; or
(b) With 3 (three) years regular service in the posts in the parent cadre/department in the PB-2 Pay Band of ₹. 9300-34,800/- + Grade Pay ₹.4,600/- or equivalent; and/or
(c). With 8 (eight) years regular service in the parent cadre/department in the PB-2 Pay Band of ₹.9300-34,800/-+ Grade pay ₹.4,200/- or equivalent.

Possessing the educational qualifications and experience as prescribed for direct recruitment.

Note:

(i). The tenure of deputation shall be for 3 (three) years, which can be extended up to 5 (five) years.

(ii). Maximum age limit for deputation/absorption shall be 56 years on the last date of receipt of application.
On direct Recruitment.

Educational & other qualifications

(i) Essential:

(a) Qualifications recognized for enrolment in the Register of Members of the Institute of Chartered Accountants of India or of the Institute of Cost and Works Accountants of India or the institute of Company Secretaries of India or Graduate/Post Graduate in commerce with MBA in Finance.

(b) 3(Three) years' experience in costing/finance/tariff fixation matters relating preferably to ports or other Regulatory Authorities.

(ii) Desirable:

Degree of a recognized University or equivalent preferably in Commerce and Accounts.

(iii) Age Limit:

Maximum age limit for direct recruitment not exceeding 35 years.

5. The Terms and Conditions of deputation for the post of Assistant Director is attached.

6. Age specified against the relevant post shall be relaxed in accordance with the orders/instructions relating to the matter issued by the Government of India from time to time. The crucial date for determining the age limit shall be the closing date of receipt of application from candidates.

7. Applicants employed in Government Department/Undertakings, etc., should submit their applications through proper channel with a certificate from the Competent Authority that the particulars furnished by the official are correct, no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle with integrity certificate and attested copies of the ACRs for the last 5 years.

8. The pay of the official selected for appointment to the above posts will be regulated as per the Rules followed by this Authority. Suitable accommodation will be provided in the quarters provided by Mumbai Port Trust on terms and conditions applicable to government servants, subject to availability. The service conditions of the selected candidates shall be regulated in accordance with the Tariff Authority for Major Ports Regulations and applicable rules in force from time to time.

9. Experience criteria may be relaxed in suitable cases and such candidates will be considered in the Pay Band of Rs.9,300 – 34,800 with Grade Pay of Rs.4,600/-.
10. Interested candidates may forward their applications indicating clearly the name of the post applied for affixing a recent passport size photograph in the prescribed proforma given below along with attested copies of certificate, proof of educational qualifications, date of birth and Caste certificate and valid non-creamy layer status certificate in the case of OBC candidates, etc., to the Administrative Officer, Tariff Authority for Major Ports, 4th floor, Bhandar Bhavan, Mazawar Pakhadi Road, Mazgaon, Mumbai - 400 010 within 20 days from the date of publication of this advertisement.

Administrative Officer

Encl: As above.
APPLICATION FOR THE POST OF ASSISTANT DIRECTOR ON TRANSFER ON DEPUTATION/ABSORPTION FAILING WHICH BY DIRECT RECRUITMENT BASIS - PROFORMA

1. Name (in BLOCK LETTERS) :

2. Father’s / Husband’s Name :

3. Age & Date of Birth :

4. Address for correspondence :

5. Educational qualifications :
   Essential :
   Desirable :

6. Whether belongs to SC/ST/OBC :
   (Attach a certified copy of requisite Caste Certificate)

7. Work experience, along with details of pay and duties :

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Office/Instit./Orgn.</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Scale of Pay and Basic Pay</th>
<th>Nature of duties.</th>
</tr>
</thead>
</table>

(Attach separate sheet if space not sufficient)

8. Any other information :

   (Signature of the Applicant)

9. In case applicants who are employed in Government Departments/ Undertakings, the following certificate is to be given by the Head of the office of the applicant:
   (a) It is certified that particulars furnished by the officer are correct.
   (b) It is certified that no disciplinary/ vigilance case is pending or contemplated against the applicant and he/ she is clear from the vigilance angle.
   (c) His/ Her integrity is certified.
   (d) Attested copies of ACRs for the last five years are attached.

   (Signature of the Competent Authority with seal)
Terms and conditions of appointment to the post of Assistant Director (Cost), Tariff Authority for Major Ports (TAMP) on deputation basis.

(i) Nature of deputation:
The service in the Authority will be deemed to be on Deputation on Foreign Service.

(ii) Period of deputation:
The period of deputation will be for a period of one year which may be extended depending on the requirement of the Authority.

(iii) Pay:
During the period of deputation, the incumbent will have the option either to get his/her pay fixed in the deputation post under the operation of the normal rules or to draw pay of the post held by him/her in his/her parent department plus a deputation (duty) allowance in accordance with and, subject to the conditions, as modified from the time to time and such other general or special order issued by the Ministry of Finance.

(iv) DA:
The incumbent will be entitled to Dearness Allowance under the rules of the parent organization or under the rules of the borrowing organization as per the option exercised by him/her in respect of his/her pay.

(v) Residential Accommodation:
Residential accommodation will be provided in the staff quarters of Mumbai Port Trust, subject to availability. In the event of residential accommodation not being available, the appointee shall be entitled to draw HRA at the rate admissible to Government employees from time to time.

(vi) Leave:
The officer will continue to be governed by the Leave Rules of the parent organization.

(vii) Children’s Educational Allowance / Reimbursement of Tuition fee:
These allowances shall be paid in accordance with the Rules of the Central Government.

(viii) Joining Time Pay and Transfer T.A:
The officer shall be entitled to TA and joining time while joining the post on foreign service and on reversion to his / her parent department as per TAMP (Joining Time) Regulations, 2001.

(ix) TA for journey on duty during the period of foreign service:
The officer shall be entitled as per TAMP (TA / DA) Regulations, 2001.

(x) Leave Travel Concession:
The officer shall be entitled for the LTC as per TAMP (Leave Travel Concession) Regulations, 2001.
(xi) **Medical facilities:**
The officer shall have the option either to retain the CGHS Card on monthly subscription as applicable under the Central Government or medical expenses reimbursement will be allowed in terms of TAMP’s (Medical Attendance and Treatment) Regulations, 2004.

(xii) **Pension and Leave Salary:**
The Authority shall pay to his / her parent department the pension and leave salary contribution within 15 days from the end of each financial year or at the end of foreign service, if the deputation expires before the end of the financial year, at the rates as prescribed by the Government.

(xiii) **General Provident Fund / Contributory Provident Fund:**
The officer shall continue to subscribe to the GPF / CPF in accordance with the rules of the Fund and the office shall arrange credit of the same into his / her Fund account on a month-to-month basis.

(xiv) **Facility of conveyance:**
The officer shall be paid transport allowance as is applicable to equivalent posts in the Government.

(xv) **Permanent absorption:**
On or before the expiry of the deputation period, permanent absorption can be considered at the discretion of the Authority subject to the consent of the incumbent and his parent organization.

(xvi) **Residual Matters:**
On all matters which are not maintained explicitly in (i) to (xv) above, the Officer will be governed by the rules applicable to the employees of TAMP.