VACANCY CIRCULAR

Subject: Filling up the post of “Assistant Director”, “Programmer” and “Assistant” in the Tariff Authority for Major Ports- on deputation/ absorption basis.

The Tariff Authority for Major Ports, (TAMP), is a Statutory Body under the administrative control of the Ministry of Shipping, Government of India. TAMP was set up under the MPT Act, 1963, to regulate tariffs in Major Port Trusts and private terminal operators thereat.

TAMP invites applications for filling up the following posts on Deputation basis as per the details given below :-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name &amp; Number of vacancies</th>
<th>Pay Band &amp; Grade Pay</th>
<th>Method of Recruitment</th>
<th>Eligibility criteria</th>
</tr>
</thead>
</table>
| 1.      | Assistant Director- 1 (one) | ₹15,600-39,100 + GP- ₹5,400/- in PB-3 | Transfer on deputation/ absorption basis. | **Deputation/ Absorption basis** :

Transfer on deputation/ absorption from amongst the employees under the Central Govt./ State Govt./ Public Sector Undertaking/ Port Trust/ autonomous body or statutory organizations.

(a) holding analogous posts on regular basis in parent cadre/department; or

(b) With 3 (three) years regular service in the parent cadre/ department in the PB-2 Pay Band of ₹ 9300-34,800/- + Grade Pay ₹ 4,600/- or equivalent; and/or

(c) With 8 (eight) years regular service in the posts in the parent cadre/ department in the PB-2 Pay Band of ₹ 9300-34,800/- + Grade pay ₹ 4,200/- or equivalent.
### Educational & Other Qualifications:

**i) Essential:**

(a) Qualifications recognized for enrolment in the Register of Members of the Institute of Chartered Accountants of India or of the Institute of Cost Accountants of India or the Institute of Company Secretaries of India or Graduate/Post Graduate in commerce with MBA in Finance.

(b) 3 (Three) years’ experience in costing/finance/tariff fixation matters relating preferably to ports or other Regulatory Authorities.

**ii) Desirable:**

Degree of a recognized University or equivalent preferably in Commerce and Accounts.

### Deputation/Absorption Basis:

Transfer on deputation/absorption basis from amongst the employees under the Central Govt./State Govt./Public Sector Undertaking/Port Trust etc.

(a) holding analogous posts or a post in the immediate lower grade with 3 (three) years service; and

### Educational & Other Qualifications:

#### 2. Programmer-1 (one) Post

- **₹9,300-34,800 + Grade Pay ₹4,600/- in PB-2.**
- Transfer on deputation/absorption basis.

**Deputation/Absorption Basis:**

Transfer on deputation/absorption basis from amongst the employees of the Central Govt./State Govt./Public Sector Undertaking/Port Trust etc.

(a) holding analogous posts or a post in the immediate lower grade with 3 (three) years service; and

**Educational & Other Qualifications:**

(i) **Essential:**

(a) Holding a B.Tech., Degree in Computer Science; or B.E. in Computer Science or MCA from a recognized University.

### Deputation/Absorption Basis:

**i) From amongst the employees of the Central Govt./State Govt. organizations/ Autonomous Body/Public Sector Undertaking/Major Ports holding analogous posts; or with 5 (five) years service in the immediate lower grade.**

### Educational and Other Qualification:

(i) **Essential:**

(a) Bachelor Degree from a recognized University;

(b) Atleast 5 (five) years service in the immediate lower grade in the Central/State Govt./Autonomous body/Public Sector undertaking or Major Ports.

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**Assistant/Cashier-1 (one) Post**

- **₹9,300-34,800 + GP ₹4,200/- in PB-2.**
- Transfer on deputation/absorption basis.

**Deputation/Absorption Basis:**

From amongst the employees of the Central Govt./State Govt. organizations/ Autonomous Body/Public Sector Undertaking/Major Ports holding analogous posts; or with 5 (five) years service in the immediate lower grade.

**Educational and Other Qualification:**

(i) **Essential:**

(a) Bachelor Degree from a recognized University;

(b) Atleast 5 (five) years service in the immediate lower grade in the Central/State Govt./Autonomous body/Public Sector undertaking or Major Ports.
(c) Should have good knowledge of office procedure, Rules and Regulations relating to Establishment and General Administration work and the capacity to examine the cases thoroughly with good qualities of noting and drafting.

(ii) Desirable :-
Should have proficiency in typing on electronic typewriter/ working on computer/ personal computer.

2. The posts will be filled up as per the method of recruitment prescribed against the respective posts on usual terms and conditions applicable in such cases. The maximum age limit for deputation shall be 56 years on the closing date of receipt of application. The terms and conditions of deputation, the application format and other related information can be downloaded from the website of the Authority (www.tariffauthority.gov.in).

3. Applicants employed in Government Department/ Undertakings, etc., should submit their applications through proper channel with a certificate from the competent authority that the particulars furnished by the official are correct, no disciplinary/ vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle alongwith integrity certificate and attested copies of the ACRs/APARs for the last 5 years.

4. The pay of the official selected for appointment to the above posts will be regulated as per the Rule followed by this Authority. Suitable accommodation will be provided in the quarters provided by the Mumbai Port Trust on terms and conditions applicable to government servants, subject to availability. The service conditions of the selected candidate shall be regulated in accordance with the Tariff Authority for Major Ports Regulations and applicable rules in force from time to time.

5. Interested candidates may forward their applications indicating clearly the name of the post applied for by affixing a recent passport size photograph furnishing- Name in block letters Father’s/ Husband’s Name, Address for correspondence alongwith contact telephone number and email-id, Age & Date of Birth, Educational Qualification- Essential & Desirable, Category to which they belongs, work experience with details of pay & duties and any other relevant information alongwith attested copies of certificates, proof of Educational Qualifications, Date of Birth and Caste certificate, etc., to the Administrative Officer, Tariff Authority for Major Ports, 4th floor, Bhandar Bhawan, Muzawar Pakhadi Road, Mumbai- 400 010 within 20 days from the date of publication of this advertisement.

Note:- (i) Incomplete applications will not be considered.
(ii) No TA/DA will be paid to the candidates called for Interview/ Examination.
(iii) The Authority reserves the right to cancel the above vacancy wholly or partially.
(iv) The Authority reserves the right to relax any of the educational qualification/ experience criteria for the above post in case of deserving candidates.

( D.S. Bhople )
Administrative Officer
APPLICATION FOR THE POST OF

DEPUTATION/ABSORPTION BASIS - PROFORMA

1. Name (in BLOCK LETTERS) :
2. Father’s / Husband’s Name :
3. Age & Date of Birth :
4. Address for correspondence with contact no. & E-mail ID, if any. :
5. Educational qualifications :
   Essential :
   Desirable :
6. Whether belongs to SC/ST/OBC:s (Attach a certified copy of requisite Caste Certificate)
7. Work experience, along with details of pay and duties :

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Office/Instt./Orgn.</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Scale of Pay and Basic Pay</th>
<th>Nature of duties.</th>
</tr>
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</table>

(Attach separate sheet if space not sufficient)

8. Any other information :

Date:-
Place:-

(Signature of the Applicant)

9. In case applicants who are employed in Government Departments/ Undertakings, the following certificate is to be given by the Head of the office of the applicant:

   (a) It is certified that particulars furnished by the officer are correct.
   (b) It is certified that no disciplinary/ vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
   (c) His/ Her integrity is certified.
   (d) Attested copies of ACRs for the last five years are attached.

Date:  

(Signature of the Competent Authority with seal)
Terms and conditions of appointment in Tariff Authority for Major Ports (TAMP) on deputation basis.

(i) Nature of deputation: The service in the Authority will be deemed to be on Deputation on Foreign Service.

(ii) Period of deputation: The period of deputation will be initially for a period of three years which may be extended upto 5 years depending on the requirement of the Authority.

(iii) Pay: During the period of deputation, the incumbent will have the option either to get his/her pay fixed in the deputation post under the operation of the normal rules or to draw pay of the post held by him/her in his/her parent department plus a deputation (duty) allowance in accordance with and, subject to the conditions, as modified from the time to time and such other general or special order issued by the Ministry of Finance.

(iv) DA: The incumbent will be entitled to Dearness Allowance under the rules of the parent organization or under the rules of the borrowing organization as per the option exercised by him/her in respect of his/her pay.

(v) Residential Accommodation: Residential accommodation will be provided in the staff quarters of Mumbai Port Trust, subject to availability. In the event of residential accommodation not being available, the appointee shall be entitled to draw HRA at the rate admissible to Government employees from time to time.

(vi) Leave: The officer will continue to be governed by the Leave Rules of the parent organization.

(vii) Children’s Educational Allowance / Reimbursement of Tuition fee: These allowances shall be paid in accordance with the Rules of the Central Government.

(viii) Joining Time Pay and Transfer T.A: The officer shall be entitled to TA and joining time while joining the post on foreign service and on reversion to his/ her parent department as per TAMP (Joining Time) Regulations, 2001.
(ix) **TA for journey on duty during the period of foreign service:**
The officer shall be entitled as per TAMP (TA / DA) Regulations, 2001.

(x) **Leave Travel Concession:**
The officer shall be entitled for the LTC as per TAMP (Leave Travel Concession) Regulations, 2001.

(xi) **Medical facilities:**
The officer shall have the option either to retain the CGHS Card on monthly subscription as applicable under the Central Government or medical expenses reimbursement will be allowed in terms of TAMP’s (Medical Attendance and Treatment) Regulations, 2014.

(xii) **Pension and Leave Salary:**
The Authority shall pay to his/ her parent department the pension and leave salary contribution within 15 days from the end of each financial year or at the end of foreign service, if the deputation expires before the end of the financial year, at the rates as prescribed by the Government.

(xiii) **General Provident Fund / Contributory Provident Fund/ NPS:**
The officer shall continue to subscribe to the GPF/ CPF/NPS in accordance with the rules of the Fund and the office shall arrange credit of the same into his/ her Fund account on a month-to-month basis.

(xiv) **Facility of conveyance:**
The officer shall be paid transport allowance as is applicable to equivalent posts in the Government.

(xv) **Permanent absorption :**
On or before the expiry of the deputation period, permanent absorption can be considered at the discretion of the Authority subject to the consent of the incumbent and his parent organization.

(xvi) **Residual Matters :**
On all matters which are not maintained explicitly in (i) to (xv) above, the Officer will be governed by the rules applicable to the employees of TAMP.

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