

**TARIFF AUTHORITY FOR MAJOR PORTS
BHANDAR BHAVAN, 4TH FLOOR, M.P.ROAD,
MAZGAON, MUMBAI-10.**

No.A -12012/4/2006-TAMP

Date 01.01.2018

Vacancy Circular

Subject : Filling up one post of Upper Division Clerk in the Tariff Authority for Major Ports on deputation basis.

The Tariff Authority for Major Ports, a Statutory Body under the administrative control of Ministry of Shipping, Government of India, invites applications for filling up one post of Upper Division Clerk in the pay scale of ₹.5,200-20,200 + Grade Pay ₹.2400/- (pre-revised). The post of Upper Division Clerk will be filled up on deputation basis. The period of deputation will be initially for one year which may be extendable up further three years with concurrence of the Competent Authority. The details of the post and the eligibility conditions thereof are given below: -

Name and Number of vacancies	Pay Band and Grade Pay	Eligibility criteria
Upper Division Clerk (one post)	Pay Band 1 ₹ 5200-20200 + Grade Pay of ₹ 2400/- (PRE-REVISED)	<p><u>I. Educational and other qualifications:</u></p> <p><u>(A).Essential</u></p> <p>(i) Bachelor Degree from a recognized University and</p> <p>(ii) Atleast 8 years service in the immediate lower grade in the Pay Band - 1 with scale of pay of ₹. 5200 - 20,200/- + Grade Pay of ₹.1900/- in Central /State Govt ./ Autonomous bodies / Public Sector Undertakings / Major Ports or in reputed firms.</p> <p><u>(B) Desirable:</u></p> <p>Should be well versed in the operation of computer / familiarity with M.S. Office / Windows and similar software programmes.</p> <p><u>II. Deputation Eligibility:</u></p> <p>From amongst the employees of the Central Govt./ State Govt./ Autonomous Body/ Public Sector Undertaking/ Major Ports-</p> <p>a) holding analogous posts: or</p> <p>b) with 8 years service in the Pay Band - 1 with scale of pay of ₹. 5200-20,200/- + Grade Pay of ₹ 1900/-and</p> <p>Possessing the educational qualifications and experience prescribed above.</p>

2. The maximum age limit for deputation shall be 56 years on the last date of receipt of application. Age shall be deemed as on the first day of the calendar year. The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates. The age specified against the post in the schedule shall be relaxed subject to the orders / instructions relating to the matter issued by the Government from time to time. Norms of age relaxation shall also be applicable to the employees of the Authority.

3. The terms and conditions of deputation for the post of Upper Division Clerk is attached.

4. It is requested to forward the applications of the willing and eligible officials, whose services can be spared immediately for selection, in the prescribed proforma (enclosed) alongwith copies of all certificates and also certified copies of the ACRs for the last five years to the Administrative Officer, Tariff Authority for Major Ports, 4th floor, Bhandar Bhavan, Muzawar Pakhadi Road, Mazgaon, Mumbai-400 010, **within 20 days from the date of publishing the advertisement for the post in the local news paper i.e. Maharashtra Times and Times of India.**

Administrative Officer
(D.S.Bhople)

APPLICATION FOR THE POST OF UDC ON TRANSFER ON DEPUTATION - PROFORMA



1. Name (in BLOCK LETTERS) :
2. Father's / Husband's Name :
3. Age & Date of Birth :
4. Address for correspondence with contact no. & E-mail ID, if any. :
5. Educational qualifications :
Essential :
Desirable :
6. Whether belongs to SC/ST/OBC:s (Attach a certified copy of requisite Caste Certificate)
7. Work experience, along with details of pay and duties :

Sr.No.	Office/Instt./Orgn.	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties.

(Attach separate sheet if space not sufficient)

8. Any other information :

Date:-
Place:-

(Signature of the Applicant)

9. In case applicants who are employed in Government Departments/ Undertakings, the following certificate is to be given by the Head of the office of the applicant:
 - (a) It is certified that particulars furnished by the officer are correct.
 - (b) It is certified that no disciplinary/ vigilance case is pending or contemplated against the applicant and he/ she is clear from the vigilance angle.
 - (c) His/ Her integrity is certified.
 - (d) Attested copies of ACRs for the last five years are attached.

Date:

(Signature of the Competent Authority with seal)

महापत्तन प्रशुल्क प्राधिकरण

TARIFF AUTHORITY FOR MAJOR PORTS

चतुर्थ तल, भंडार भवन, एम.पी.रोड,माझगांव,मुंबई 400 010।
4rd Floor, Bhandar Bhavan, M.P.Road, Mazgaon, Mumbai: 400010.
Tel:022-23792000,Fax: 022- 23757879

Terms and conditions in respect of the UDC to be appointed on deputation in TAMP

- (i). Nature of deputation:
The service in the Authority will be deemed to be on Deputation on Foreign Service.
- (ii). Period of deputation:
The period of deputation shall be initially for one year, which may be suitably extended for further period of two years with the concurrence of the parent department as per existing guidelines in the matter. In case of non-satisfactory performance, any time during the period of deputation, the Authority will have the right to curtail the deputation period of the officer by giving one month notice.
- (iii). Pay:
During the period of deputation, the appointee will have the option either to get his/ her pay fixed in the deputation post under the operation of the normal rules or to draw pay of the post held by him/ her in his/her parent department plus a deputation (duty) allowance in accordance with and, subject to the conditions, as modified from time to time and such other general or special orders issued by the Government of India.
- (iv). Dearness Allowance:
The official shall be entitled to Dearness allowance at the rates prevailing in the borrowing organization or in the lending organization depending on whether he has opted to draw pay in the scale/ grade pay of the ex-cadre post or the parent grade plus deputation (duty) allowance.
- (v). Accommodation:
The official shall be eligible for Residential Accommodation provided by MbPT, subject to availability, but in lieu thereof shall be entitled to draw HRA at the rate applicable to Government employees from time to time.
- (vi). Leave:
The official will be governed by the TAMP (Leave) Regulations, 2001.

(vii). Children's Educational Allowance/Reimbursement of Tuition Fee:

These allowances shall be paid in accordance with the Rules of the Central Government.

(viii). Joining Time Pay and Transfer TA:

The official will be entitled to TA and joining time as per TAMP (Joining Time) Regulations, 2001.

(ix). TA for journey on duty during the period of Foreign Service:

The official will be governed by the TAMP (TA/DA) Regulations, 2001.

(x). Leave Travel Concession:

The official will be governed by the TAMP (Leave Travel Concession) Regulations, 2001. The cost thereof will be borne by this Authority.

(xi). Medical facilities:

The official will have reimbursement facilities provided under the TAMP (Medical Attendance and Treatment) Regulations, 2004.

(xii). Pension and Leave Salary Contributions:

The Authority will pay to his/her parent organization the pension and leave salary contributions annually within 15 days from the end of each financial year, or at the end of Foreign Service if the deputation period expires before the end of financial year, at the rates prescribed by the parent organization.

(xiii) (a). General Provident Fund (GPF):

The official shall continue to subscribe to the Provident Fund of his/her parent organization in accordance with the rules of his/her parent organization and the Authority shall remit the same in to his/her parent organization on a month-to-month basis.

OR

(b) National Pension Scheme (NPS):

In case official is covered under NPS, the official shall contribute his/her subscription to NPS. The Authority shall make the matching contribution and remit the same to his/ her parent organization on month-to-month basis.

OR

(C) Contributory Provident Fund (CPF):

In case official is covered under CPF, the official shall contribute his/her subscription to CPF. The Authority shall make the matching contribution and remit the same to his/her parent organization on month-to-month basis.

(xiv). Transport Allowance:

The official will be paid Transport Allowance as is applicable to equivalent posts in this Authority.

(xv) Encashment of Leave

The official will be allowed the benefit of encashment of leave under the rules of his/ her Parent Organization, subject to the expenditure in this regard will be reimbursed by his/her Parent Organization.

(xvi) Residual matters

On all matters which are not mentioned explicitly in (i) to (xvi) above, the official will be governed by the rules applicable to the employees of TAMP.

(D.S. Bhople)
Administrative Officer