EMPANELMENT OF TRANSLATORS

TARIFF AUTHORITY FOR MAJOR PORTS

Tariff Authority for Major Ports (TAMP) is statutory body constituted under the provisions of the Major Port Trust Act, 1963 to fix the Scale of Rates of Major Port Trusts and the private terminals operating thereat.

2. The tariff orders passed by TAMP are notified in the Gazette of India in English and Hindi.

3. We propose to empanel Hindi translators for translation of the English version of tariff Orders into Hindi version. The English version will be given to the translators as and when necessary. The work will be distributed among the members of the panel. The Hindi version has to be furnished to TAMP within a week’s time after vetting by a serving or retired Group ‘A’/’B’ Officer of Central Government / Public Sector Undertakings / Statutory Bodies. The tariff Orders translated in Hindi earlier and hosted in TAMP’ website can be accessed at www.tariffauthority.gov.in for reference.

4. This Authority is desirous of empaneling Hindi Translators only on payment basis as per approved rates. The empanelled translator will be paid for the job done satisfactorily at the following rates:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of Work</th>
<th>Rates</th>
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<tbody>
<tr>
<td>1.</td>
<td>Translation, Typing, arranging for Vetting &amp; Authentication of Notification</td>
<td>₹130/- per page</td>
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<tr>
<td>2.</td>
<td>Translation, Typing, arranging for Vetting &amp; Authentication of Orders, Scale of Rates &amp; Annexures in MS word format (As per English Version)</td>
<td>0.68 paise per word</td>
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<td>3.</td>
<td>Translation, Typing &amp; arranging for Vetting &amp; Authentication of cost statements (As per English Version)</td>
<td>₹238/- per page</td>
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<td>4.</td>
<td>Vetting and authentication of Hindi translated page</td>
<td>₹70/- per page</td>
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5.1. Eligibility Criteria:

(i). Educational Qualification:

(1). Bachelor degree from a recognized University with Hindi and English as the subjects of study.

(ii). Experience:

(1). Two years experience of translation work from Hindi to English and vice-versa in Central/State Government Offices/Ports/Public Sector Undertaking/Autonomous or Statutory Organisations.

5.2. The interested person may submit an application in a closed envelope in the format given below and addressed to the Section Officer (Tariff), Tariff Authority for Major Ports, 4th floor, Bhandar Bhavan, M.P. Road, Mazagaon, Mumbai–400 010. While submitting the application it may be mentioned on the top of the envelope as “Application for empanelment of Hindi Translators”.

5.3. Along with the application the interested person should clearly indicate the name and address of the vetting official and the office in which he/she is working or has retired from. A letter from the vetting official agreeing to vet the translation of the translator and an undertaking from the translator and vetting official that the contents of the Order both in Hindi and English will not be divulged in any manner to any other person intentionally or unintentionally must be attached with the application.

5.4. The remuneration for the work done will be released in the name of the translator on deduction of tax at source at the applicable rates.

APPLICATION FORM

1. Name:
2. Postal Address for correspondence:
3. Telephone No.:
4. Mobile No.:
5. Fax No.:
6. Email id:
7. Educational Qualification(s):
   (along with attested photocopies of the certificates)
8. Experience certificates:
9. PAN (along with self attested photocopy of the PAN card):
10. Name and Address of the vetting Official:
11. Undertaking:
    The contents of the Order both in Hindi and English will not be divulged in any manner to any other person intentionally or unintentionally.

Signature of the Applicant